

Financial Matters

FULLTIME 4 YEAR DAY STUDENTS

Year 1 - \$322,245

Cost per credit \$8,951.25(excluding Practicum 2B)
Cost for Practicum 2B \$161,122.50
 Miscellaneous \$39,900

Year 2- \$292,950

Cost per credit \$8,137.50(excluding Practicum 2B)
Cost for Practicum 2B \$146,475
 Miscellaneous \$37,900

Year 3- \$279,000

Cost per credit \$7,750.00(excluding Practicum 2B)
Cost for Practicum 2B \$139,500
 Miscellaneous \$37,900

Year 4- \$254,100

Cost per credit \$7,058.33(excluding Practicum 2B)
Cost for Practicum 2B \$127,050.00
 Miscellaneous \$37,900

FULLTIME 4 YEAR EVENING STUDENTS

Year 1 - \$322,245

Cost per credit \$8,951.25(excluding Practicum 2B)
Cost for Practicum 2B \$161,122.50
 Miscellaneous \$23,700

Year 2 - \$292,950

Cost per credit \$8,137.50(excluding Practicum 2B)
Cost for Practicum 2B \$146,475
 Miscellaneous \$21,700

Year 3 - \$279,000

Cost per credit \$7,750.00(excluding Practicum 2B)
Cost for Practicum 2B \$139,500.00
 Miscellaneous \$21,700

Year 4 - \$254,100

Cost per credit \$7,058.33(excluding Practicum 2B)
Cost for non-credit course - \$7,058.33 each
Cost for Practicum 2B \$127,050.00
 Miscellaneous \$21,700

BOARDING:

Boarding WITH meals \$90,000 per Semester
 \$180,000 per annum

Boarding WITHOUT meals \$70,000 per Semester
 \$140,000 per annum

CONTINUING STUDENTS

Holders of an Associate Degree & Persons doing a 3-year programme

Year 1
 Cost per credit \$
 Miscellaneous 9,000
 37,150

Returning Students

Cost per credit 8,000
 Miscellaneous 35,150



DIPLOMA (Persons with a Teaching Diploma) & Persons doing the 2-Year Programme

Year 1
 Cost per credit \$
 Miscellaneous 10,000
 37,150

Returning Students

Cost per credit 10,000
 Miscellaneous 35,150

OTHER FEES

CAPE Substitute	\$8,500
Professional Enhancement	\$8,000
Redo	\$28,500
Resit	\$18,000
Re-submission & Late of Coursework	\$25,000
Re-mark per script	\$2,000
Exemption Fee	\$10,000
Challenge Fee	\$15,000

These costs are in addition to the tuition fees

MEAL PLAN- per SEMESTER (5 days/week)

Option 1— Lunch Only	\$33,600
Option 2 — Lunch & Supper	\$56,000
Option 3 — Supper Only	\$22,500

Professional Studies Diploma— Minimum 60 Credits

Tuition: New Students \$8,951.25 per credit
 Returning Students \$8,137.50 per credit

Miscellaneous:

First Year 37,150
 Returning 35,150



PRE-UNIVERSITY PROGRAMMES

Pre-University Men's Programme (PUMP)

	Semester 1	Semester 2
Tuition	\$ 69,300	\$ 69,300
Miscellaneous Fee	39,900	

Cost per Credit: \$3,850



Pre-University Early Childhood

	Sem. 1	Sem. 2	Sem. 3
Tuition	\$ 46,200	\$ 46,200	\$ 46,200

Miscellaneous:

Year One \$23,700
 Returning \$21,700

Cost per Credit: \$3,850



CERTIFICATE

Certificate in Counselling

Tuition \$69,000 per annum
 \$17,250 per Unit
 Miscellaneous \$23,700



The Alice University
 College



UNDERGRADUATE

Financial
 Information
 2017-2018

Purpose

This brochure provides critical information for students. It includes information about tuition fees, miscellaneous fees, deferrals, leave of absence, refunds, health insurance and teaching practice stipend.

POINTERS

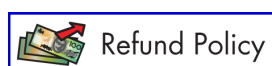
- Students are required to register at the beginning of every semester
- Students are required to familiarize themselves with the registration process in their information package.
- Registration is done online.
- Students may now make payment at the Cashier in the Accounts Department using credit and debit cards.
- Students who have made their payment at the bank must present the school's copy of the voucher to the Student Finance Office.
- For **fulltime 4 year day students**, you are required to complete and submit the health insurance form to the relevant personnel. This is to ensure your receipt of a health card for the academic year.
- Identification cards are prepared and issued for students at the 'Identification Area'.
- CAPE Substitutes are paid for separately.

Deferral/Withdrawal

Students who wish to defer or withdraw must submit a letter, to the University College Registrar, indicating their intent, within three weeks, of the semester for which they wish to defer or withdraw.

Refund

- ⇒ Refund on excess fees is done at the **end of the programme**.
- ⇒ Excess fees may be used to offset expenses such as books and school supplies from the MICO Campus 'Bookshop'.
- ⇒ For a scholarship recipient who is requesting a refund, a letter from the scholarship donor must be attached to your request letter, permitting that the funds be paid over to you.
- ⇒ All refund requests must be accompanied by a progress report showing completion of programme



A request must be made in writing and a response letter from the Registrar attached. Refundable amounts are as follows:-

- 0-2 weeks 97%
- 2-4 weeks 80%
- 4-6 weeks 60%
- 6-8 weeks 50%
- After 8 weeks nil

Unless withdrawal, deferral or leave of absence procedures are followed students are assumed to be active and are responsible for charges that may apply to their account.



The Mico University College utilizes the services of Guardian Life's Medecus to provide health insurance for students.

Health Insurance is non-refundable and MANDATORY for all full-time 4 year day students.

Any other student who requires the health insurance, the procedure is as follows:-

1. Obtain an application form from the Student Finance Office.
2. Complete the form and deliver it to the Student Finance Office along with payment slip.
3. ALL health cards are issued at the Student Services Department.



Returning students **MUST** clear all outstanding balances before the payment plan becomes applicable.

Option 1

Pay all fees and fines in FULL

Option 2

Pay fees per credit per semester as outlined on the reverse side of this brochure

Option 3

4 Year Fulltime Day (quarterly payments)

Semester 1

- July 31 - Misc. fee + 50% all other fees for Sem. 1
- Aug. 31 - 25% all other fees for Sem. 1
- Sept. 29 - 12.5% all other fees for Sem. 1
- Oct. 31 - 12.5% all other fees for Sem. 1

Semester 2

- Dec. 29 - 50% all other fees for Sem. 2
- Jan. 31 - 25% all other fees for Sem. 2
- Feb. 28 - 12.5% all other fees for Sem. 2
- Mar. 30 - 12.5% all other fees for Sem. 2

The actual monetary value can be worked out with the Student Finance office

All other programmes

Students are required to visit the Student Finance office at the **BEGINNING** of the semester if they want to make a payment plan.

Non-compliant students' accounts attract a 5% interest fee on all overdue balances at the end of the academic year

MISCELLANEOUS FEE COVERS:

HEALTH INSURANCE (DAY STUDENTS)
 IDENTIFICATION CARD
 STUDENT GUILD FEES
 ACCIDENT INSURANCE & AMBULANCE
 CAUTION / MAINTENANCE
 RESOURCES / TECHNOLOGY
 ADMINISTRATIVE COSTS
 UNIVERSITY COUNCIL OF JAMAICA
 PSYCHOMETRIC TEST
 NON CREDIT COURSES
 JAMCOPY FEES

ALLOCATION OF FUNDS PAID

All payments made to students' accounts will be allocated based on the priority indicated below:

1. Outstanding balance brought forward from the previous academic year
2. Miscellaneous Fees
3. Semester 1 Tuition Fees
4. Semester 1 Boarding
5. Semester 2 Tuition Fees
6. Semester 2 Boarding
7. Semester 3 Tuition Fees

The **tuition fees quoted SHOULD remain** for the stipulated duration of the programme that you are enrolled in.

Tuition fees are subjected to change based on external factors.